



"Preparing for the Future, One Child at a Time"

SUPPORT STAFF

POSITION	CUSTODIAN COORDINATOR - ABRAHAM LINCOLN ELEMENTARY
DESCRIPTION	We are looking for a motivated and highly knowledgeable person that is excited to provide Abraham Lincoln Elementary with a physical environment that is safe, clean, attractive, and highly functioning. Candidates must be able to positively interact with children and adults. A qualified candidate would be able to plan, coordinate and assign daily/weekly duties for the custodians. They would also be able to complete daily cleaning and light maintenance duties. Also, snow removal/salting of the sidewalks around the school to ensure safety in the winter months.
QUALIFICATIONS	Working knowledge of methods, materials, and equipment used in maintaining the cleanliness of a commercial building or facility. Interpersonal skills are necessary to operate in a facility with students and staff. Basic computer and social media operation skills. High school diploma. Ability to lift up to fifty pounds in a general setting.
CONTRACT	40 hours per week/52 weeks – Starting wage is \$19.95/hour + benefits The starting date is May 2025.
SUBMIT	Letter of interest Resume 3 current references with contact numbers
TO	Interested candidates should apply online via INDEED with a letter of interest, resume, and 3 references, or submit a letter of interest, resume, and at least 3 references to: Rich Zentner, Director of Buildings & Grounds 925 16 th Avenue, Suite 3 Monroe, WI 53566 richzentner@monroe.k12.wi.us
DEADLINE	Open until position is filled

The application materials submitted and interview are vital components of the decision-making process when filling vacancies. The ability to communicate effectively in both verbal and written manner is considered an essential skill for all district personnel. The School District of Monroe is an equal opportunity employer.